

# MINUTES



## **Tuesday 3 December 2019, 1:10pm to 2:00pm**

Minutes of the Australasian Society for Computers in Learning in Tertiary Education. (ASCILITE) held on Tuesday 3 December 2019 at Singapore University of Social Sciences, 463 Clementi Road, Singapore.

**In attendance:** Dominique Parrish (Macquarie University), Sue Gregory (University of New England), Alan Soong (National University of Singapore), Chris Campbell (Griffith University), Allan Christie (Blackboard), Caroline Steel (Blackboard), Harsh Suri (Deakin University), Julie Willems (Monash University), Sandra Barker (University of South Australia), Mark Schier (Swinburne Institute of Technology), Petrea Redmond (University of Southern Queensland), Hazel Jones (Griffith University), Michael Henderson (Monash University), Robyn Philip (Flinders University), Leanne Cameron (James Cook University), Frederick Chew (Australian National University), KwongNui Sim (Victoria University Wellington), Puva Arumugam (Deakin University), Meredith Hinze (University of Melbourne), Delma Clifton (CQ University), Hafizah Osman (National University of Singapore), Eva Heinrich (Massey University), Steve Griffiths (Griffith University), Cathy Gunn (University of Auckland), Adrian Lee (National University of Singapore), David Porter (University of Wollongong), Thomas Cochrane (Auckland University of Technology) – 26 members.

**Apologies:** Brent Gregory (University of New England) and Michael Cowling (CQ University)

### **A. Preliminary Business**

**A1.** The ASCILITE President, Dominique Parrish welcomed all members in attendance and declared the meeting open.

#### **A2. Acceptance of 2018 AGM Minutes**

The President indicated to those present at the meeting that the meeting minutes of the 2018 ASCILITE AGM were made available to ASCILITE financial members prior to the meeting by email and on the Society's website.

The President asked if there were any amendments to the minutes. No amendments were tabled.

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## PROPOSED RESOLUTION (#1 – 2019):

The President proposed that the meeting minutes of the 2018 AGM be accepted as a true and accurate record of the meeting.

Moved to accept                      Harsh Suri

Seconded:                                Hazel Jones

Show of hands:                         In favour

### **A3. Business arising from the Minutes**

The President asked if there was any business arising from the previous meeting minutes. There was no new business.

## **B. Executive Business**

### **B1. Annual Report from the President**

The President indicated that the 2019 Annual Report was made available to ASCILITE financial members prior to the meeting as an email and on the Society's website and then asked if there were any questions in relation to the report. There were no questions. The President then handed the chair to Mr Mark Schier (Treasurer).

### **B2. 2019 Treasurer's Report**

The Treasurer indicated that the 2019 Treasurer's Report was made available to ASCILITE financial members prior to the meeting as an email and on the Society's website and then asked if there were any questions in relation to the report. There were no questions.

### **B3. Reconciled Financial Statements 2018/2019**

The Treasurer indicated that the 2018/2019 Financial Statements had been made available to ASCILITE financial members prior to the meeting as an email and on the Society's website and the income expenditure report was also displayed in the meeting as a slide. The Treasurer then asked if there were any questions in relation to the Reconciled Financial Statements. There were no questions.

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## **B4. Income & Expenditure Budget 2020**

The Treasurer made available the proposed calendar year 2020 Income & Expenditure Budget at the meeting as a slide and after summarizing several budget items, asked if there were any questions in relation to the proposed budget. There were no questions.

PROPOSED RESOLUTION (#2 - 2019):

The Treasurer proposed that the 2020 Income and Expenditure Budget of the Society be accepted by the members:

Moved to accept:                 David Porter  
Seconded:                         Caroline Steel  
Show of hands:                 In favour

The Treasurer then handed the chair to the President.

## **C. Executive Elections**

### **C1. Executive Committee Elections**

The President announced that two long serving Executives Committee members; Alan Soong (since 2013) and Allan Christie (since 1993) were retiring from the Executive Committee and that her term as President was also due to expire at the end of this meeting. The President then announced the results of the 2019 Executive Elections being that:

- a) **Chris Campbell** (Griffith University) was elected as President unopposed, noting that Chris had served on the Executive since 2014 and had acted as Vice-President since the 2018 AGM.
- b) **Sue Gregory** (University of New England) was elected as Vice-President unopposed, noting that Sue had served on the Executive since 2012 and had acted as Vice-President from 2015 to 2016.
- c) **Kwong Nui Sim** (Victoria University of Wellington), **Sandra Barker** (University of South Australia) and **David Porter** (University of Wollongong) were each elected for two-year terms to fill 3 non-office bearer positions in Group 2.

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- d) **Michael Cowling** (CQ University) was appointed to the committee for a one-year term to fill a casual vacancy in Group 1.
- e) **Hazel Jones** was co-opted to the committee for one year.

The President then congratulated the elected nominees and handed the chair to the President-elect, Chris Campbell.

The President elect thanked the outgoing President, Dominique Parrish and the retiring committee members and congratulated the newly elected members.

## **D. ASCILITE Annual Conferences**

### **D1. 2019 Annual Conference**

The President elect handed the meeting to Professor Cheah Horn Mun (Convenor 2019 Conference) who indicated that there were 300 delegates in attendance at the conference and that submission rates for the conference were at numbers indicated on a slide displayed at the meeting.

### **F2. 2020 Annual Conference Update**

The President elect announced that the 2020 conference will be held 30 November – 2 December 2020 at the University of New England.

## **E. Other Business**

### **E1. Other Business**

The President elect asked members if there was any other business and since no other business was raised by members. Chris thanked members for attending the meeting.

The meeting closed at 2:00pm