

# MINUTES

## **Monday 28 November 2016, 12:40pm to 1:20pm**

Minutes of the Australasian Society for Computers in Learning in Tertiary Education. (ASCILITE) held on Monday 28 November 2016 at the Adelaide Convention Centre, room L2, Adelaide SA.

In attendance: Dominique Parrish (University of Wollongong), Mark Northover (Auckland University of Technology), Sue Gregory (University of New England), Alan Soong (National University of Singapore), Chris Campbell (University of Queensland), Helen Farley (University of Southern Queensland), Allan Christie (Blackboard), Julie Willems (Deakin University), Sandra Barker (University of South Australia), Caroline Steel (University of Queensland), Heidi Blair (Griffith University), Jacqui Thornley (University of Auckland), Adrienne Moyle (Auckland University), Leanne Cameron (Australian Catholic University), David Boud (Deakin University), Ben Kehwald (University of South Australia), James Birt (Bond University), Michael Cowling (CQUniversity), Joshua Cramp (University of South Australia), Ben Kehwald (University of South Australia), Richard Edwards (EIT), Maryam Khosronejad (University of Sydney), Sasha Nikolic (University of Wollongong), Will Billingsley (University of New England), Abdulaziz Aljaloud (University of New England), Kristin Wicking (James Cook University), Carol Russell (University of Western Sydney), Wendy Meyers (Meyers Consulting), Jenny McDonald (University of Auckland), Cathy Gunn (University of Auckland), Eva Heinrich (Massey University), Michael Henderson (Monash University), Gregor Kennedy (University of Melbourne), Mathew Hillier (Monash University), Steve Leichtweis (University of Auckland), Rob Phillips (Murdoch University) and Gary Williams (33 members).

Apologies: No apologies

# MINUTES

## A. Preliminary Business

**A1. Dominique Parrish welcomed all members in attendance and declared the meeting open.**

**A2. Acceptance of 2015 AGM Minutes (Dominique Parrish)**

The ASCILITE AGM 2015 Minutes were made available to ASCILITE members prior to the meeting by email to all financial members of the Society and on the Society's website.

There were no amendments to the minutes.

PROPOSED RESOLUTION (2016#1):

That the minutes of the 2015 AGM be accepted as a true and accurate record of the meeting.

Moved: Dominique Parrish

Seconded: Sandra Barker

Show of hands: In favour

**A3. Business arising from the Minutes (Dominique Parrish).**

There was no business arising from the previous meeting minutes.

## B. Executive Business

**B1. Annual Report from the President (Dominique Parrish)**

The 2016 Annual Report from the President was made available to current members prior to the meeting as an email to all financial members of the Society and on the Society's website.

Dominique Parrish asked if there were any questions in relation to the President's Report. There were no questions.

PROPOSED RESOLUTION (2016#02):

That the annual report from the President to the 2016 AGM be accepted.

# MINUTES

Moved: Dominique Parrish

Seconded: Cathy Gunn

Show of hands: In favour

## **B2. Financial Reports (Allan Christie)**

The 2016 Treasurer's Report was made available to current members prior to the meeting as an email to all financial members of the Society and on the Society's website.

Allan Christie asked if there were any questions in relation to the Treasurer's Report. There were no questions.

PROPOSED RESOLUTION (2016#03):

That the Treasurer's Report of the Australasian Society for Computers in Learning in Tertiary Education for the financial year ending on 30 June 2016 be accepted by the members.

Moved: Allan Christie

Seconded: Helen Farley

Show of hands: In favour

## **B3. Financial Statements 2015/2016 (Allan Christie)**

The 2015/2016 Financial Statements were made available to ASCILITE members prior to the meeting as an email to all financial members and on the Society's website and were made available in the meeting as a slide.

Allan Christie asked if there were any questions in relation to the Reconciled Financial Statements. There were no questions.

PROPOSED RESOLUTION (2016#04):

That the 2015/2016 Reconciled Financial Statements of the Australasian Society for Computers in Learning in Tertiary Education for the financial year ending on 30 June 2016 be accepted by the members.

# MINUTES

Moved: Allan Christie

Seconded: Helen Farley

Show of hands: In favour

## **B4. Income & Expenditure Budget 2017 (Allan Christie)**

The proposed calendar year 2017 Income & Expenditure Budget was made available at the meeting as a slide.

Allan Christie asked if there were any questions in relation to the budget forecast and there was one question from Gary Williams asking the Executive to consider using some of the Society's financial surplus to seed additional member services. Allan Christie replied that specific ideas are welcome at any time for the Executive's consideration. There were several comments about the Society's financial position.

PROPOSED RESOLUTION (2016#05):

That the 2017 Income and Expenditure Budget of the Australasian Society for Computers in Learning in Tertiary Education be accepted by the members:

Moved: Gary Williams

Seconded: Caroline Steel

Show of hands: In favour

## **C. Executive Elections**

### **C1. Executive Committee Elections (Dominique Parrish)**

The President announced the results of the Executive Election poll as being that since Allan Christie was the only nomination for the position of Treasurer, Allan has been elected unopposed for a two year term. In addition to the Treasurer position four nominations were received for 3 non-office bearer positions on the committee and the results are that Chris Campbell, Mark Northover and Julie Willems have been re-elected to the Executive Committee, each for two year terms.

# MINUTES

PROPOSED RESOLUTION (2016#06):

That Allan Christie, Chris Campbell, Mark Northover and Julie Willems be elected to the Executive Committee for two year terms.

Moved: Sandra Barker

Seconded: Michael Henderson

Show of hands: In favour

The President congratulated the elected nominees and thanked the retiring committee member, Janet Buchan for her past work on the committee.

## D. Annual Conference

### **D1. 2016 Annual Conference (Sandra Barker)**

Dominique Parrish invited Sandra Barker to report on the 2016 conference and Sandra indicated that there were 401 registered delegates in attendance.

### **D2. 2017 Annual Conference Update (Dominique Parrish)**

Dominique Parrish announced that the 2017 conference will be held at the University of Southern Queensland in Toowoomba from 3 – 6 December 2017.

## E. Other Business

### **E1. Other Business (Dominique Parrish)**

Dominique Parrish asked members if there was any other business and Rob Phillips suggested to the Executive Committee that it consider ensuring that each conference include a Peer Review Statement on their website. Dominique indicated that the Executive will look at implementing his suggestion.

No other business was discussed and Dominique thanked members for attending the meeting.

The meeting closed at 1:20pm