

MINUTES



Monday 2 December 2013; 12:15 pm to 12:55pm (AEST)

Minutes of the Annual General Meeting of the Australasian Society for Computers in Learning in Tertiary Education (ascilite) to be held on Monday 2 December 2013 at Macquarie University in Sydney.

In attendance: Executive Committee: Caroline Steel (President and Chair), Dominique Parrish (Vice President), Mark Brown (Treasurer), Shirley Reushle, Elizabeth Greener and Allan Christie.

Members: Peter Albion (University of Southern Queensland), Belinda Allen (University of New South Wales) Barney Dalgarno (Charles Sturt University) Helen Farley (University of Southern Queensland) Cathy Gunn (The University of Auckland) Jenny McDonald (Otago Polytechnic) Gregor Kennedy (Melbourne University) Rob Phillips (Murdoch University) Michael Sankey (University of Southern Queensland) Mark Schier (Swinburne University) Leanne Cameron (Australian Catholic University) Sue Bennett (University of Wollongong) Mark Northover (AUT University) Sandy Barker (University of South Australia) Elaine Huber (Macquarie University), Gerry Krrregor (University of Tasmania) Georgina Fyfe (Curtin University) John Hannan (LaTrobe University) Reem Al-Mahmood (LaTrobe University) Carol Russell (University of Western Sydney) Kulari Lokuge (Swinburne University of Technology) Simon Smith (University of South Australia) Patrick James (University of South Australia) Jo-Anne Kelder (University of Tasmania) Linda Pannan (LaTrobe University) Philip Uys (Charles Sturt University) Lisa Jacka (Southern Cross University) Shannon Johnston (University of Western Sydney) Jennie Swann (Auckland University of Technology)

A. PRELIMINARY BUSINESS

A1. Caroline Steel welcomed all members in attendance.

A2. Acceptance of 2012 AGM Minutes (Caroline Steel)

The ascilite AGM 2012 Minutes were made available to the ascilite community prior to the meeting (Ref: AGM_Dec_2012_Minutes.pdf)

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PROPOSED RESOLUTION (2013#01):

That the minutes of the 2012 AGM be accepted as a true and accurate record.

Moved: Helen Farley
Seconded: Michael Sankey
Show of hands: In favour

A3. Business arising from the Minutes (Caroline Steel).

There was no business arising from previous minutes.

B. EXECUTIVE BUSINESS

B1. Annual Report from the President (Caroline Steel)

The Annual Report from the President was made available to the ascilite community prior to the meeting (Ref: 2013_President_Final.pdf)

PROPOSED RESOLUTION (2013#02):

That the annual report from the President to the 2013 AGM be accepted.

Moved: Barney Dalgarno
Seconded: Sandy Barker
Show of hands: In favour

B2. Annual Treasurer's Report (Mark Brown)

The annual financial report includes the provision of three reports:

- Treasurer's Report, (Treasurers_Report_2012_2013.pdf)
- Auditor's Report, (Auditors_Report_2012_2013.pdf)
- Income and Expenditure Budget – 2012 – 2013 (handout)

There was no discussion arising from the Treasurer's Report.

PROPOSED RESOLUTION (2013#03):

That the Treasurer's Report of the Australasian Society for Computers in Learning in Tertiary Education for the financial year ending on 30 June 2013 be accepted by the members subject to a minor correction on p27 where total net assets are \$203,042 instead of \$203,390.

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Moved: Mark Northover
Seconded: Allan Christie
Show of hands: In favour

B3. Audited Report 2012/2013 (Mark Brown)

Mark Brown went through the Audited Report for 2012/2013 and asked if there were any questions. There was no discussion arising from the Audited Report.

PROPOSED RESOLUTION (2013#04):

That the Audited Report 2012/2013 of the Australasian Society for Computers in Learning in Tertiary Education for the financial year ending on 30 June 2013 be accepted by the members.

Moved: Cathy Gunn
Seconded: Barney Dalgarno
Show of hands: In favour

B4. Income & Expenditure Budget 2013/2014 (Mark Brown)

Mark Brown explained key items in the income and expenditure.

Mark went on to explain the Executive Committee's decision to adopt an 18 month income and expenditure budget from now onwards. He explained that this decision would eliminate the need to ask members to retrospectively approve the first six months of the budget year. It will also better reflect the timeline of ascilite activities through the year. The financial year reports will continue to be required by the ATO and the Auditor.

PROPOSED RESOLUTION (2013#05):

That the Income and Expenditure Budget 2013/2014 of the Australasian Society for Computers in Learning in Tertiary Education be accepted by the members.

Moved: Shirley Reushle
Seconded: Michael Sankey
Show of hands: In favour

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B5. Membership Fee Increase (Mark Brown)

Mark explained another important decision of the Executive Committee and that is to introduce a modest 10% member fee increase from 1 July 2014. He explained that the reasons for the increase are due to an anticipated loss in the coming financial year due to higher member service costs including AJET and a whole new website and I.T infrastructure.

Mark covered each of the new member fee amounts that would be applicable for member fees in July, including a similar increase for institutional members.

Mark asked members to endorse the fee increase and the decision was endorsed by members Cathy Gunn and Gregor Kennedy.

There were no further questions or discussion of the society's financial situation.

C. EXECUTIVE ELECTIONS

C1. Executive Committee Elections (Mark Brown)

Mark reminded members that nominations for the Executive Committee were called on 30 September 2013 and a poll was conducted between 21 October and 8 November.

He explained that according to the ascilite Constitution committee members of only one of the two committee groups (for election purposes) is up for election in any given year. This year, the group comprising the President (Caroline Steel), Vice President (Dominique Parrish) and three committee members are up for election while members of the second group, including the Treasurer, Mark Brown and three committee members are not up for election.

PROPOSED RESOLUTION (2013#07):

Mark proposed that as there was only one nomination for President and that being Caroline Steel, that Caroline be elected unopposed to the Executive Committee for a period of two years and that Dominique Parrish, being the

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only nomination for the position of Vice President/Executive Officer be elected unopposed to the Executive Committee for a period of two years.

Moved: Helen Farley
Seconded: Barney Dalgarno
Show of hands: In favour

Caroline explained the results of the poll and that Janet Buchan (James Cook University) and Mark Nichols (Open Polytechnic, NZ) have been elected as new non-office bearer committee members, replacing Oriel Kelly and Philip Uys who are retiring from the committee. Janet and Mark have been elected for a two year term in accordance with the constitution.

Alan Soong, who was elected in 2012 for one year, has been re-elected for a two year term to bring his position in alignment with the election groups required by the constitution.

Caroline concluded by mentioning the importance of having Alan Christie as a co-opted member of the Executive Committee to provide added input in strategic planning and financial sustainability.

D. ANNUAL CONFERENCE

D1. Annual Conference Update (Caroline Steel)

Caroline provided a brief update of the 2013 conference and the initial plans for ascilite 2014 to be held at Otago University in Dunedin, New Zealand.

E. OTHER BUSINESS

E1. Other Business (Caroline Steel)

No other business was discussed and Caroline thanked members for attending the meeting.

The meeting closed at 12:45pm