

# ANNUAL GENERAL MEETING 2010

# MINUTES



## Monday 6 December 2010; 1:00 pm (AEDT)

Minutes of the Annual General Meeting of the Australasian Society for Computers in Learning in Tertiary Education (ascilite) on Monday 6 December 2010, in Sirius Room 1&2, Novotel, Brighton Le Sands, Sydney, Australia.

**In attendance:** *Executive Committee:* Mike Keppell (President and Chair); Caroline Steel (Vice-President), Iain Doherty, Philippa Gerbic, Oriel Kelly, Catherine McLoughlin, Dominique Parrish (Secretariat and minutes).

*Incumbent Executive Committee:* Liz Greener (Queensland University of Technology), Shirley Reushle (University of Southern Queensland), Philip Uys (Charles Sturt University)

*Members:* Peter Albion (University of Southern Queensland), Belinda Allen (University of New South Wales) Penny Barnett (Charles Sturt University), Steven Bouchoucha (Charles Darwin University) Matt Bower (Macquarie University) Chris Campbell (The University of Notre Dame Australia), Kristine Elliott (University of Melbourne), Helen Farley (University of Southern Queensland) Cathy Gunn (The University of Auckland), Lyn Hay (Charles Sturt University), Simon Housego University of Technology Sydney), Jane Hunter (University of Western Sydney) Yvonne Masters (University of New England) Terry Neal (Open Polytechnic University New Zealand), Ian Olney (University of Western Sydney), Lisa Ransom (Manukau Institute of Technology), Jorge Reyna (University of Western Sydney), Petrea Redmond (University of Southern Queensland), Wendy Roberts (Manukau Institute of Technology) Michael Sankey (University of Southern Queensland), Deirdri Russell-Bowie (University of Western Sydney), Peta Statham (University of Tasmania), Marion Sturges (University of Western Sydney), Tony Sucear (University of Sydney), Deborah Veness (Australian National University) Linda Waterman (Manukau Institute of Technology), Julie Willems (University of New England)

**Apologies:** John O'Donoghue, Allan Christie, Susan Grimes (University of Newcastle)

## A. PRELIMINARY BUSINESS

### A1. Welcome and Apologies.

### A2. Acceptance of the previous Minutes

The ascilite AGM 2009 Minutes were made available to the ascilite community prior to the meeting (Ref: AGM\_Dec\_2009\_Minutes.pdf)

**PROPOSED RESOLUTION (2010/01):** *That the minutes of the 2009 AGM be accepted as a true and accurate record.*

Moved: Cathy Gunn  
Seconded: Rob Philips  
Show of hands: unanimous in favour

### A3. Business Arising from the Minutes.

No business arising from the minutes.

## B. EXECUTIVE BUSINESS

### B1. Annual Report from the President (Mike Keppell).

MK thanked the 2009 conference organising committee for running a superb and extremely successful conference. MK highlighted some of the key findings from data collected in the 2010 member survey. He noted that ascilite was recognised by members as a highly valued association but that there was some concern about the sliding focus on Secondary Education.

MK also noted ascilite membership statistics since the 2009 AGM including that ascilite currently has approximately 470 members, which includes 104 new memberships, 29 members that have not renewed their membership and 19 Individual 3 year membership subscriptions. MK highlighted the alliances with complementary organisations ascilite have established relationships with including ALT and SLOAN with whom a joint special issue of ALT-J was published and ACODE with whom ascilite have signed an MOU. MK noted that some discussions about a collaboration being forged with the Canadian Association of Distance Education have also transpired.

MK stated that ascilite are in the best financial position that the association has been in for the past 10 years and that the executive will be looking at putting some of the funds in a term deposit and also giving back to the members through member services. MK made special mention of the secretariat, which has been through a review in 2010 and will subsequently now be called Executive Manager. The senior executive are exploring a longer term contract with the Secretariat and looking to finalising this arrangement in January-February 2011. The executive are looking at re-energising the Community Mentoring Programme in 2011, MK extended special thanks to Catherine McLoughlin for her role in managing the Community Mentoring Programme 2009-2010 and for undertaking a free workshop on behalf of ascilite prior to both the 2009 and 2010 conferences. The webinar topics presented in 2010 were recapped. Plans for an independent evaluation of AJET and the review and updating of the Constitution in 2011 were also discussed.

**PROPOSED RESOLUTION (2010/02):** *That the annual report from the President to the 2010 AGM be accepted.*

Moved: Oriel Kelly  
Seconded: Philip Uys  
Show of hands: Unanimous in favour

**B2. Annual Financial Report (Presented by Mike Keppell).**

The annual financial report included the provision of 3 reports (Auditor's Report, Financial Report, and Income and Expenditure Budget – 2010/2011). A copy of the Auditor's Report was made available to the meeting attendees and the Financial Report and Income and Expenditure Budget was presented to the meeting attendees by Mike Keppell.

**PROPOSED RESOLUTION (2010/03):**

*That the audited accounts of the Australasian Society for Computers in Learning in Tertiary Education for the financial year ending on 30 June 2010 be accepted by the members.*

Moved: Shirley Reushle  
Seconded: Rob Philips  
Show of hands: Unanimous in favour

A query was raised in regard to the fact that a footnote on the income and expenditure statement details that the financial statements are unaudited. This was explained as the accountants providing a report that is then accepted by the membership and then returned to the accountant for signing. Rob P reviewed the audited accounts and confirmed that the report was a standard and acceptable report

**PROPOSED RESOLUTION (2010/04):**

*That the financial report from the ascilite executive to the 2010 AGM be accepted by the members.*

Moved: Iain Doherty  
Seconded: Philippa Gerbic  
Show of hands: Unanimous in favour

**PROPOSED RESOLUTION (2010/05):**

*That the Income and Expenditure Budget 2010-2011 be accepted by the members.*

Moved: Cathy Gunn  
Seconded: Iain Doherty  
Show of hands: Unanimous in favour

**B3. Members questions to Executive regarding the ascilite strategic plan, initiatives and activities. (Mike Keppell).**

The fact that the research grant is a great initiative and that perhaps it is an initiative that could be supported by ascilite if a sponsor can not be found was discussed.

**B4. Member's Survey Preliminary Report and Apple iPod Draw (Caroline Steel & Iain Doherty)**

It was noted that members are satisfied with ascilite services and the annual conference remains the focal reason for members joining ascilite.

iPod draw – Marcia Johnston won the iPod.

**B5. ascilite Executive Committee Elections.**

**PROPOSED RESOLUTION (2010/6):** *That Mike Keppell, being the only nomination received for the position of President, be elected unopposed as President for a period of two years.*

Moved: Cathy Gunn  
Seconded: Catherine McLoughlin  
Show of hands: Unanimous in favour  
Passed unopposed.

**PROPOSED RESOLUTION (2010/7):** *That Caroline Steel, being the only nomination received for the position of Vice President, be elected unopposed as Vice President for a period of two years.*

Moved: Philippa Gerbic  
Seconded: Matt Bower  
Show of hands: Unanimous in favour  
Passed unopposed.

**PROPOSED RESOLUTION (2010/8):** *That Philippa Gerbic, being the only nomination received for the position of Treasurer, be elected unopposed as Treasurer for a period of two years.*

Moved: Oriel Kelly  
Seconded: Lisa Ransom  
Show of hands: Unanimous in favour  
Passed unopposed.

Rob P asked to speak to the motion and mentioned that the appointment of Philippa Gerbic should only be proposed for 1 year because there is a clause in the Constitution that states the President and Vice President should be elected in alternate years to the Treasurer. This alignment of these elected positions has come about due to the fact that in 2008 the then President and Vice-President retired and the Treasurer was elected to the President position. As such all three positions were elected in the same year. PG stated that the Constitution will need to be reviewed to address this circumstance and that measures will be taken to get the elections of these senior executive positions back in sync with the schedule outlined in the Constitution.

**PROPOSED RESOLUTION (2010/9):** *That Shirley Reushle, Mark Brown, Oriel Kelly, Liz Greener and Philip Uys being the nominations to receive the most votes for vacant positions on the Executive Committee, be elected to the Executive Committee for a period of two years.*

Moved: Michael Sankey  
Seconded: Belinda Allen  
Show of hands: Unanimous in favour  
Passed unopposed.

**PROPOSED RESOLUTION (2010/10):** *That the secondment of Allan Christie to the Executive Committee be extended for another two years.*

Moved: Iain Doherty  
Seconded: Ian Olney  
Show of hands: Unanimous in favour  
Passed unopposed.

## **C. ASCILITE ANNUAL CONFERENCE**

### **C1. 2010 Conference Report.**

MK outlined the move in 2010 to a different model of conference management with the employment of a private conference event management team. MK noted that the intention was to continue this model into the future. MK also noted that the executive and 2011 conference organisers were going to be reviewing the MyReview system and invited anyone with recommendations for alternate paper review systems to send them through to the ascilite Executive Manager.

### **C2. 2011 Conference Update.**

Peta Statham confirmed that the 2011 conference will be held in Hobart at the Wrest Point Casino, UTAS will be hosting the conference. The conference website is <http://www.ascilite.org.au/conferences/hobart11/>

## **D. OTHER BUSINESS**

No other business discussed

**MEETING CLOSED 1:57PM**