

Minutes of the
The Australasian Society for Computers in Learning in Tertiary Education
(ascilite: *improving learning through technology*)
2005 Annual General Meeting
held on
Monday 5th December 2005 at 5.15pm
held at
Queensland Institute of Technology, Brisbane
Z Block – Room Z411

1. Opening of Meeting

The meeting opened at 5.30pm by the President, Cathy Gunn.

2. Attendance

Peter Albion, Roger Atkinson, Sandy Barker, Peter Blakey, Kerry Bowen, Bob Boyd, Malcolm Campbell, Helen Carter, Anthony Chan, Allan Christie, Bob Corderoy, Peter Davey, Robyn Debbes, Milena Dunn, Ainslie Ellis, Ruth Geer, Meredith Godat, Peter Goodyear, Halima Goss, Cathy Gunn, David Kennedy, Gregor Kennedy, Mike Keppell, Chris Knowles, Geraldine Lefoe, Joe Luca, Catherine McLoughlin, Carmel McNaught, Jim Meek, Koren Mitchell, Terry Neal, Meg O'Reilly, Linda Pannan, Russ Pennell, Tom Petrovic, Robyn Philip, Rob Phillips, Diane Salter, Rod Sims, Caroline Steel, Jennie Swann, Denise Sweeney, Philip Uys, Jeremy Williams, Craig Zimitat.

3. Minutes and matters arising from 2004 AGM

<http://www.ascilite.org.au/pdf/minutesAGM2004.pdf>

Cathy Gunn tabled the Minutes of the 2004 ascilite Annual General Meeting.

There was no further business.

Motion: that the Minutes are a true and correct record of that meeting.

Moved by Peter Blakey

Seconded by Carmel McNaught

Vote: All in favour

4. 2005 Annual Report

The President, Cathy Gunn tabled the Annual Report. Cathy reported new initiatives in 2005 have been:

- hosting a visiting scholar, Professor Allison Littlejohn from Dundee University
- association with Carrick Institute with view to extending relationships with other organizations
- introducing new researchers grant of \$5,000

Cathy also advised that:

- ascilite is continuing Memorandum of Understanding with ALT
- new initiatives have increased services to members, increasing workload to Executive committee and would like to expand Secretariat to take on more responsibility, this will impact on finances in next years budget
- CEDIR, UOW does not want to continue hosting the Secretariat and ascilite Executive committee would be happy to negotiate with other Institutes hosting the role
- NextEd grant can no longer be offered and would like to find another sponsor for grant to continue

Motion: that the 2005 Annual Report be adopted.

Moved by Carmel McNaught

Seconded by Melina Dunn

Vote: All in favour

5. Treasurer's Report and proposed 2005/2006 Income and Expenditure Budget

The Treasurer, Craig Zimitat tabled the 2005/2006 Treasurer's Report. Craig advised ascilite is increasing growth providing more member services which include hosting visiting scholar, Community Mentor Program and new researcher's grant.

Craig advised ascilite operated with a loss of \$3,250 and major expenditure was running of the Secretariat, Web site maintenance and Executive committee meetings.

Craig reported forecasted estimated position in 2010 is -\$40,631. Rod Sims asked for an explanation of bank fees, Craig advised the amount included secure facility charges. Rob Phillips asked about copyright funds - \$28,000 and Craig explained that the copyright will be distributed to authors in 2006.

Motion: that the Treasurer's Report and budget be accepted.

Moved by Catherine McNaught

Seconded by Helen Carter

Vote: All in favour

6. Current year (2005) Conference Report

Halima Goss, Conference Convenor/Chair reported 285 delegates attending Conference including 233 full attendances, 21 single day, 8 students, 13 trade/sponsor, 4 invited presenters and 6 conference committee from 100 organizations and 53 universities. Halima also advised the following:

- better communication needed from the Executive committee, however Jeremy Williams was a great link
- it was difficult to get Referees to stick to the timelines
- fees for 2006 conference should be carefully looked at

- Allan Christie, NetSpot Pty Ltd did an excellent job with web site support
- change of format with proceedings requesting feedback at end of conference.

Jeremy Williams reported he was keen that new format was implemented in conference proceedings and hope it continues in the future.

7. Coming year (2006) Conference Report - ascilite 2006

Peter Goodyear, The University of Sydney announced the 2006 ascilite Conference will be from 3-6 December and will advise venue and keynotes at 2005 Conference closing ceremony. Peter will be managing the program committee and his co-convenor, Prof Peter Reimann, will be managing the event itself. The venue can hold up to 400 people, though feedback was needed from ascilite Executive committee and members about whether such a large number would undermine the convivial spirit of the ascilite Conference. The meeting discussed 2006 conference proceedings, paper vs CDROM and voted. There was clear preference for discontinuing the print version of the Conference proceedings, and it was decided to put this recommendation to all members via the ascilite mailing list before making a final decision. Peter advised that the 2006 conference web site will be available December 2005, conference announcement will be sent out in January 2006 and Call for Papers will be sent out March 2006.

8. Proposals for ascilite 2007 and beyond

Cathy Gunn announced there are 2 proposals, Nanyang Technological University, Singapore and Deakin University, Geelong, Victoria. Cathy advised the Executive committee discussed the Singapore bid and if the Society should take a stand for human rights and agreed it is an issue for concern however, the general consensus was no, the bid should be discussed by merit. Following that the Executive committee discussed the Deakin bid. Cathy advised that a decision has not been reached and will continue discussion and decide at the Post-Conference Executive committee meeting.

9. Executive Committee elections

Cathy Gunn announced the 2006 Executive committee nominees are Kar-Tin Lee, Mike Keppell, Meg O'Reilly and Linda Pannan. Cathy confirmed that Craig Zimitat was the only nomination for Treasurer so the Executive committee declared Craig as Treasurer. Cathy also confirmed that Allan Christie be co-opted to Executive Committee for 2006. Rob Phillips was appointed as the Returning Officer for the elections, along with Rod Sims. The votes were counted and Kar-Tin Lee, Mike Keppell, Meg O'Reilly were elected.

The Executive Committee to the 2006 Annual General Meeting is as follows:

President: Cathy Gunn
Vice President: Gerry Lefoe
Treasurer: Craig Zimitat

Allan Christie, Mike Keppell, Meg O'Reilly, Joe Luca, Jeremy Williams, Bob Corderoy, Kar-Tin Lee and Robyn Debbes.

10. Programme reports

a. Community Mentoring Program

Gerry Lefoe reported that the breakfast meeting was very inspiring for all and there was great enthusiasm from mentor partnerships. Gerry called the pairs to come forward to receive their certificate for their contribution to the program. Gerry announced 'Call for CMP' with applications closing 17th Feb 2006.

b. ascilite Awards 2005

Bob Corderoy reported that we had an increase in applications, local panel was happy with outcome and that international panel requested we rework the criteria for 2006 Awards.

c. ascilite Research Grant

Meg O'Reilly reported there were 6 applications and panel members were Mike Keppell, Meg O'Reilly, Prof Terry Lovat and Prof John Hedberg. Meg advised that all applicants requested they have Mentors and will include in next year's criteria and all 2006 announcements will be on web site.

d. Campus Reps

Meg O'Reilly confirmed that 36 (including 5 Exec members) will be attending Campus Reps breakfast and the group will be reviewing activities, discussing 2005 initiatives and feedback on Award CD mail out.

e. ascilite Strategy Proposal

Craig Zimitat reported that he had sent out survey to members to ask what direction ascilite should be taking and there is a proposal for Executive committee to have one day strategic planning meeting at face-to-face in March 2006.

11. Any Other Business

No other business.

12. Close of Meeting

The meeting closed at 7pm.

Signed as a true and correct record.

Cathy Gunn
Chair of the Meeting

Dated this:
4th day of December 2006