

**Minutes of the ASCILITE Annual General Meeting held Tuesday 12th
December 2000 at Southern Cross University, Coffs Harbour.**

Present: Rob Phillips (President and Chair), Helen Carter (Vice-President), Russell Pennell (Treasurer), Beth Cavallari, Bill Chia, Carmel McNaught, Cathy Gunn, Rod Sims, Mary Peat, Roni Linsen, Oriel Kelly, Allan Ellis, David Kennedy, Tom Petrovic, Gregor Kennedy, Terry Judd, Eileen Thompson, Bronwyn Stuckey, Catherine McLoughlin, Fiona Bryer, Phil Nanlohy, Steve Atherton, Sue Sawkin, Kim McShane, Michelle Valdrighi, Debbie Weaver, Matthew Riddle, Enrico Canale, Michael Wilson, Yvonne Wilson, Alistair Ingus, Mike Keppell, Richard Elliott, Jim Lester, John Bain, Mike Fardon, Jeni Paay, Craig Zimitat, Peter Taylor, Tony Gilding, Carol Bowie, Peter Albion, Claire Donald, Warwick Easdown, Sue Bennett, Gwyn Brickell, Bob Corderoy, Christine Brown, James Meek, Lynn Zelmer, Alison Young, Gerry Lefoe, Meg O'Reilly, Joe Luca, Andrew Lovell, Carole Evans (Minutes Secretary).

The meeting commenced at 5:50pm.

1. **Apologies:** Jenny Winn, Allan Christie.
2. **Minutes of the 1999 AGM:**
Motion: that the minutes be accepted as correct.
Moved Alison Young,
Seconded Claire Donald.
All in favour.
3. **Business Arising:**
 - 3.1 GST issues to be covered under item 5.
 - 3.2 New executive inductions had been undertaken and kits prepared for the executive to be elected at this meeting.
 - 3.3 Tax implications to be covered under item 5.
 - 3.4 By laws concerning conferences had been forwarded to both ASCILITE2001 and ASCILITE2002 conference committees.
 - 3.5 The AGM minutes were put on the website in a timely manner.
4. **President's Report:**
Rob Phillips' report had been included in the conference satchels. He went on to say that this is his final year as President and whilst he had enjoyed the role, he was pleased to be handing over the leadership. He was glad to see a strong field standing for the executive vacancies (7

nominees for 5 positions) and felt that the influx of new blood into the executive would prove to be a positive boost for the society. He explained that Jenny Winn had left the education field to pursue another career, Rod Sims is leaving Southern Cross to go to Deakin University and the decision to continue Allan Christie's co-option to the executive would be made by the new team. He said the pressures of work had affected all members of the executive over the past year and that the incoming team would need to find ways to address the workload. He thanked all the members of the current executive for their efforts.

5. Treasurer's Report:

Russell Pennell had circulated his report at the start of the meeting and much of it was covered in the President's report (included in the satchels). There was one small change to the line for membership fees. He briefly went over GST issues, particularly as they pertain to conference profits being passed back to the society. Future conference convenors will need to liaise closely with the Treasurer to ensure correct procedures are followed. Russ reported that the Business Activity Statement (BAS) went in on time with \$250 being payable due to GST not being collected on membership fees before April, making the society liable for the shortfall. The next BAS is due in 2-3 weeks time. Russ clarified that GST is not payable on non-Australian membership fees, although these members must pay GST on their conference registrations in Australia. There being no questions on this item, he went on to the budget.

The budget paper had also been circulated at the start of the meeting and Russ explained the contents. He went on to explain that the current Secretariat has resigned, as of 21st December; recruitment for the position is anticipated to be completed during January.

Motion: that the Treasurer's Report be accepted.

Moved David Kennedy.

Seconded Gerry Lefoe.

All in favour.

Motion: that the proposed Budget for 00-01 be accepted.

Moved Rob Phillips

Seconded Bill Chia.

All in favour.

6. Elections of the New Executive:

The executive had earlier appointed Bill Chia as Returning Officer.

Scrutineers were recruited – Peter Taylor and Beth Cavallari.

Lynn Zelmer gave a vote of thanks to the outgoing executive; seconded by Matthew Riddle and carried unanimously.

Cathy Gunn gave a vote of thanks to Carole Evans for her work as executive secretariat; seconded by Rob Phillips.

There being only one nominee for the position of President, Helen Carter was elected unopposed.

There being only one nominee for the position of Vice-President, Cathy Gunn was elected unopposed.

Bill Chia, as Returning Officer, announced a very close vote for the five other positions, three of which were for 2-year terms and two for 1-year terms.

The three nominees receiving the highest number of votes were elected to the 2-year terms: Mike Fardon, Tony Gilding and Gerry Lefoe.

The two nominees for the 1-year terms were Mike Keppell and, as there was a tie for the last position, between Matthew Riddle and Craig Zimitat, a draw was necessary. Phil Nanlohy donated his hat and Carole Evans made the draw, with Matthew Riddle being elected for the remaining 1-year term.

The new executive committee is:

President – Helen Carter (University of Wollongong).

Vice-President – Cathy Gunn (University of Auckland).

Treasurer – Russell Pennell (University of Western Sydney).

Carmel McNaught (University of Melbourne).

Tony Gilding (Victoria University of Technology).

Mike Fardon (University of Western Australia).

Gerry Lefoe (University of Wollongong).

Mike Keppell (University of Melbourne).

Matthew Riddle (University of Melbourne).

Rob Phillips congratulated the new executive and handed the chair to Helen Carter.

Helen gave a vote of thanks to Rob, saying it was sad from her point of view to see him leave the executive and that his contribution and enthusiasm had been instrumental in bringing the society to its currently very successful state - a hard act to follow indeed.

7. ASCILITE2000:

Rod Sims reported a very pleasing attendance of approximately 280 delegates, with a fair proportion of overseas delegates, including 15-20 from the UK, 1 from Finland, 1 from the US, 1 from Japan.

Whilst some technical issues had not been quite up to scratch, he thanked the IT team for their efforts.

There had been 50 refereed papers published in the proceedings, with 50 or so works in progress or short paper presentations.

The evaluations have yet to come in and he will feedback all the information to the convenors of ASCILITE2001.

Rod thanked Norsearch, the conference committee and the support staff for a great job.

8. ASCILITE2001:

Mike Keppell reported that the committee was finding the website very useful in their planning. The ASC01 conference website has been started and they are seeking conference organisers to assist. There will be a launch at the closing ceremony.

9. ASCILITE2002:

Alison Young is very happy to be hosting the conference at Unitec in Auckland, New Zealand. The conference committee has already had meetings. With America's Cup being based here, it could well become the conference theme, there are many great ideas being bounced around. She urged members to look upon Australia as the West Island and make the trip to attend in 2002.

10 Any Other Business:

Carmel McNaught invited ideas to assist the executive overcome the dilemmas of balancing paid work with the voluntary duties entailed as an executive member.

Really get the Newsletter back in swing.

Perhaps employ an executive officer to assist with research and marketing.

Russell Pennell proposed to cease the practice of making a profit from the conferences, now that the society was in a healthy financial state. Alison Young responded by saying that this approach really works. Make registration cheaper and budget for a loss - conferences she has run in this way haven't made a loss yet.

Mike Keppell agreed, perhaps make it cheaper for locals to attend. This was debated a little. Jim Meek suggested that more students be encouraged to attend.

Phil Nanlohy suggested run the conference with 4-5 streams, including skill training sessions, with certificates being awarded for proficiency.

Allan Ellis reported that A2k workshops had been well attended, perhaps these could be promoted as staff development and encourage local groups to send their employees for workshops only.

Craig Zimitat suggested an overlap with other conferences. Helen Carter explained this had been tried previously and had not been successful.

Perhaps run a virtual conference.

Members are encouraged to email any suggestions to members of the executive.

11. Close of Meeting:

There being no further business the meeting closed at 6:45pm.