



Memorandum of Understanding

Between

D2L (Desire2Learn)

and

The Australasian Society for Computers in Learning in Tertiary Education (ASCILITE)

Purpose

The purpose of this Memorandum of Understanding (MoU) is to provide a framework for the joint implementation and management of research/scholarship grants (grants) to be made available to the tertiary education sector by D2L and ASCILITE. It sets out how the two organisations will work together to ensure that the grants meet the expectations of both parties.

The purpose of the grants will be to provide ASCILITE members with funds to research and/or develop projects related to learning and teaching and which focus on the use of technology enhanced learning in higher education.

This MoU is not a statutory or contractual document and is not intended to be legally binding. Nonetheless, D2L and ASCILITE agree to abide by its terms.

About D2L	About ASCILITE
D2L is the provider of the Brightspace learning platform used throughout the higher education sector. Over the last twenty years, D2L has grown to include over 750 employees around the world with offices in Canada, the USA, Europe, Australia, Brazil, and Singapore. (www.d2l.com)	ASCILITE was formed in 1983 and currently has almost 700 individual members across 75 institutions and organisations in Australia and abroad. Its vision is to be Australasia's foremost professional community for those involved in digital technologies in tertiary learning and teaching. (www.ascilite.org)

Working together

This MoU sets out to establish a mutually beneficial relationship between D2L and ASCILITE since both organisations share a common commitment to advance the use of technology enhanced learning and teaching in higher education. Consequently, both parties agree to the following guidelines for the successful implementation of the grants program:

Funding

- 1) A total of \$10,000 will be available each year with a maximum funding of \$5,000 per project.
- 2) D2L will provide \$5,000 and ASCILITE will match the amount with a further \$5,000.
- 3) Funding will be provided to successful applicants following the annual ASCILITE conference.
- 4) Both parties agree to funding for 2020 and 2021 and will discuss whether or not to fund additional years at a later date.

Use of funds

- 1) In general, grant funds may be used for:
 - Salaries, for example research assistant, student as partner
 - Travel and accommodation, for example to project partners (economy travel)
 - Minor operating expenses, for example administration, communication, minor printing costs
 - Catering
- 2) Grant funds may NOT be used for:
 - Purchasing equipment or technology
 - Software purchase and web hosting is not recommended but a justification may be considered
 - Printing cost unless integral to the project
 - Conference travel or registration
- 3) In the event that any grant recipient is unable to complete a funded project, any remaining funds must be returned to ASCILITE with a statement of acquittal of funds.
- 4) Any unallocated or returned funds will be dealt with by mutual agreement between D2L and ASCILITE.
- 5) Applicants will be required to include a budget in their applications which will be reviewed by the Grants Selection Panel.

Grant applications

- 1) The criteria and requirements of grant applications will be published on the ASCILITE website and made available to applicants.
- 2) ASCILITE Executive members and D2L staff are not eligible as applicants and may not be listed in any funded projects.
- 3) An ASCILITE Grants Selection Panel will be convened to evaluate all applications and select funding recipients.

Timelines

- 1) The call for grant applications will be made in August each year (with the exception of 2020 when the call will be made in November).
- 2) Successful applicants will be announced at the annual ASCILITE conference at the end of each year.
- 3) Successful applicants must complete their projects before the end of the next calendar year, but may, under special circumstances have their completion date extended for an additional six (6) months.
- 4) Final reports on funded projects will be due in March of the following year and may be made public through D2L and ASCILITE's communication channels.
- 5) Completed projects will be promoted through the annual ASCILITE conference at the end of each year and through other D2L and ASCILITE communication channels.

Annual Review

A nominated officer from D2L and ASCILITE will meet at least once a year for the purpose of reviewing progress and making any agreed changes to the format of the grants.

Authorised by:

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Bill Trick
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Bill Trick
D2L



Dr Chris Campbell
ASCILITE President

Date: November 19, 2020 | 12:39 PM EST

Date: 23 November 2020