

## D2L / ASCILITE RESEARCH GRANTS

### GUIDELINES & ELIGIBILITY

#### Application Guidelines

ASCILITE has teamed with D2L to offer research/scholarship grants to ASCILITE members to fund research and/or development of projects on learning and teaching in the broad area of technology enhanced learning in higher education. A total of \$10,000 will be available for projects with a maximum funding of \$5,000 (there could be less funding with more projects being funded).

Grant applicants have one year for the projects to be completed with the final reports due in March the following year. (Refer to the Grants Calendar below).

Project reports are also expected to be disseminated at the annual ASCILITE conference and project recipients are also encouraged to disseminate updates about their projects through ASCILITE channels such as the member bulletin, webinars, TELall blog post, social media, workshops and other events.

Research/scholarship grants that involve more than one university are encouraged.

At least one member of the research team will be an Early Career Researcher (within five years of PhD or equivalent completion).

Projects need to align with the ASCILITE Strategic Plan and mission: <https://ascilite.org/governance/>

Successful grant recipients will be announced at the annual ASCILITE conference in late November or December each year and listed on the ASCILITE website.

#### Eligibility

The grant recipient must have been a financial member of ASCILITE for at least two (2) years prior to applying for funding and they need to remain a financial member for the duration and presentation of the project. Others who are listed on the application must be financial members of ASCILITE at the time of submitting the grant application and remain a member for the duration and presentation of the project.

As the final report is published on the ASCILITE website, only financial members should be included in the report. This means that if team members became financial members, they would then need to renew their membership prior to the final report being submitted to be included on the final report.

Note that ASCILITE Executive members are not eligible to be listed on any projects.

## Funding Guidelines

In general, grant funds may be used for:

- Salaries, for example research assistant, student as partner
- Travel and accommodation, for example to project partners (economy travel)
- Minor operating expenses, for example administration, communication, minor printing costs
- Catering

Grant funds may NOT be used for:

- Purchasing equipment or technology
- Software purchase is not recommended but a justification may be considered
- Printing cost unless integral to the project
- Conference travel or registration

A justification for the budget should be provided in the application.

## Inability to complete the project

In the event that a grant recipient/s is/are unable to complete the project as approved, they must contact the ASCILITE Secretariat immediately and arrangements will be made to discuss other ways the grant outcomes might be achieved.

In the event the project cannot be progressed, remaining funds must be returned to ASCILITE with a statement of acquittal of funds.

## Grants Timeline

Grant applications should be made on the ASCILITE Grant Application Form and submitted to the [ASCILITE Secretariat](#) prior to 5pm AEST on the advertised due date.

No extensions of applications will be considered in 2021.

Projects should be completed before the end of the next calendar year from when project funds are awarded, but under special circumstances may be extended for an additional six (6) months with written approval from the ASCILITE Executive.

Thus in 2020, the grant funding was made available in January 2021 and projects will be completed by December 2021. In 2021, grant funds will be made available in December 2021 or January 2022.

A project report must be submitted to the ASCILITE Executive within two (2) months from the finish of the project, i.e. before March of the following year. This report will be made publicly available on the ASCILITE website (see Grant Report Template).

The report outcomes are presented (at least once) at the ASCILITE conference the year of the project or the following year.

## Grants Calendar

Projects Timeline	2020 – 2021 Funding	2021 – 2022 Funding
Call for ASCILITE TEL research/scholarship grant applications	10 November 2020	30 August 2021
Closing date for grant applications	20 November 2020	30 September 2021
Review of grant proposals	End November 2020	1-25 October 2021
Results of grant applications	29 November 2020	25 October 2021
Announcement of grant winners at ASCILITE conference and on website	30 November 2020	30 November 2021
Grant projects commence	January 2021	January 2022
Grant completed	December 2021	December 2022
Dissemination of findings with other dissemination also expected	2021 and/or 2022 ASCILITE conference	2022 and/or 2023 ASCILITE conference
Final project report completed using the ASCILITE Grant Report Template	March 2022	March 2023