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Monday 29 November 2021, 12pm to 12:20pm AEDT

Meeting minutes of the Australasian Society for Computers in Learning in Tertiary Education. (ASCILITE) held on Monday 29 November 2021 via video conference and hosted by the University of New England, Armidale NSW, Australia.

In attendance:

Member name	Affiliation
Kwong Nui Sim	Auckland University of Technology
Petrea Redmond	University of Southern Queensland
James Birt	Bond University
Oriel Kelly	Auckland University of Technology
Michael Cowling	Central Queensland University
Tom Worthington	Australian National University
Kate Thompson	Queensland University of Technology
Antonina Petrolito	n/a
Thomas Cochrane	University of Melbourne
Trine Paerata	James Cook University
Vickel Narayan	University of Sydney
Eva Heinrich	Massey University
Jason Lodge	University of Queensland
Keith Heggart	University of Technology Sydney
Michael Henderson	Monash University
Michael Sankey	Charles Darwin University
Yvonne Wisbey	University of Canberra
Sandra Barker	University of South Australia
Meredith Hinze	University of Melbourne
Elisa Bone	University of Melbourne

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Danny Liu	University of Sydney
Hazel Jones	Griffith University
Amanda Gigliotti	University of Wollongong
Justine Maldon	Edith Cowan University
Lim Gaik Bee	Ngee Ann Polytechnic
Chong Yuan Yi (Francis)	National University of Singapore
Frederick Chew	Australian National University
Chris Campbell	Griffith University
Sue Gregory*	University of New England
Mark Schier*	University of New England
David Porter*	University of Wollongong
Elaine Huber*	University of Sydney
Lisa Jacka*	University of Southern Queensland
Dewi Wahyu Mushkarari*	University of Technology Sydney
Marie-Louise Craig*	Charles Sturt University
Noella Roman*	Charles Sturt University
Kelly Linden*	Charles Sturt University
Amanda White*	University of Technology Sydney
Lisa Bugden*	University of New England
Eszter Kalman*	University of Sydney
Neil Van Der Ploeg*	Charles Sturt University
Denise Wood*	Charles Sturt University
Ben Hicks*	Charles Sturt University

**in-person attendance*

Apologies: No apologies.

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A. Preliminary Business

A1. The ASCILITE President, Chris Campbell welcomed all members in attendance and declared the meeting open.

A2. Acceptance of 2020 AGM Minutes

The President indicated to those present at the meeting that the meeting minutes of the 2020 ASCILITE AGM were made available to ASCILITE financial members by email prior to the meeting and on the Society's website. The President asked if there were any questions in relation to the meeting or any new business arising from the minutes. Yvonne Wisbey (present) requested that her name be added to the attendance list as she did attend the 2020 AGM.

There were no other amendments to the minutes.

PROPOSED RESOLUTION (#1 – 2021):

The President proposed that the meeting minutes of the 2020 AGM be accepted as a true and accurate record of the meeting.

Moved to accept David Porter

Seconded: Lisa Jacka

Show of hands: In favour

B. Executive Business

B1. Annual Report from the President

The President indicated that the 2021 Annual Report was made available to ASCILITE financial members prior to the meeting as an email. The President then asked if there were any questions in relation to the report. There were no questions. The President then handed the chair to Mark Schier (Treasurer).

B2. 2021 Treasurer's Report

The Treasurer indicated that the 2020 Treasurer's Report was made available to ASCILITE financial members prior to the meeting as an email and then

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asked if there were any questions in relation to the report. There were no questions.

B3. Reconciled Financial Statements 2020/2021

The Treasurer indicated that the Treasurer's Report and 2020/2021 Financial Statement had been made available to ASCILITE financial members prior to the meeting via email. The Treasurer then asked if there were any questions in relation to either report. There were no questions.

B4. 2022 Budget Forecast

The Treasurer made available the proposed 2022 calendar year budget in the meeting as a slide and after summarizing several budget items, asked if there were any questions in relation to the proposed budget.

Michael Henderson commented that because the Research School was a subsidy model, it may be worth increasing the fees given the high costs of [holding it] in Melbourne. The Treasurer noted the comment.

Yvonne Wisbey asked about the data behind the reduction in individual subscriptions and an increase in institutional memberships. The Treasurer explained that there is enormous value in institutional memberships, especially unlimited memberships where the cost per staff member can be as low as \$40 or \$50 compared to \$150 per individual membership. In addition, complimentary workshops are also a benefit of unlimited memberships.

There were no further questions.

PROPOSED RESOLUTION (#2 - 2021):

The Treasurer proposed that the 2022 Income and Expenditure Budget of the Society be accepted by the members:

Moved to accept: Michael Cowling

Seconded: Elaine Huber

Show of hands: In favour

The Treasurer then handed the chair to the President.

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C. Executive Elections

C1. Executive Committee Elections

The President announced the results of the 2021 Executive Committee elections:

- a) Chris Campbell and Michael Cowling have been elected to the position of President and Vice President respectively.
- b) Sue Gregory retired as Vice President and took-up one of the three available non-office bearer positions.
- c) Kwong Nui Sim and Elaine Huber took up the other two non-office bearer positions.
- d) Sandy Barker and Lisa Jacka have taken up the two casual vacancies.
- e) David Porter has been co-opted to the committee.

D. ASCILITE Annual Conferences

D1. 2021 Annual Conference

The President thanked the conference organising committee for their excellent conference program.

D2. 2022 Annual Conference Update

The President announced that the 2022 conference will be held 4 – 7 December 2022 at the University of Sydney.

E. Other Business

E1. Other Business

The President asked members if there was any other business and since no other business was raised by members, the meeting was closed at 12:20pm.